

17th Annual Morningside Day Out Kids' Market

Seller information for the 2010 Kids' Market Sale!

Important Dates to Remember

Kids' Market Merchandise Drop-off:

Tuesday, February 2nd, 2010 Drop off items 10:00am – 1:00pm and 4:00pm -7:00pm

Sale Dates

Thursday night, February 4th, 2010

Preview Sale 5:00pm – 7:00pm

Doors open to the public at 7:00pm – 9:00pm

Last admittance 8:15pm

For everyone's safety, no kids allowed.

Friday, February 5th, 2010

10:00 am – 1:00pm

For everyone's safety, no kids - only infants in front pack carriers will be allowed.

Saturday, February 6th, 2010

½ Price Sale 9:00am – 1:00pm

Kids' Market Merchandise Pick-up

Saturday, February 6th, 2010 Pick up items 3:00 pm to 5:00 pm

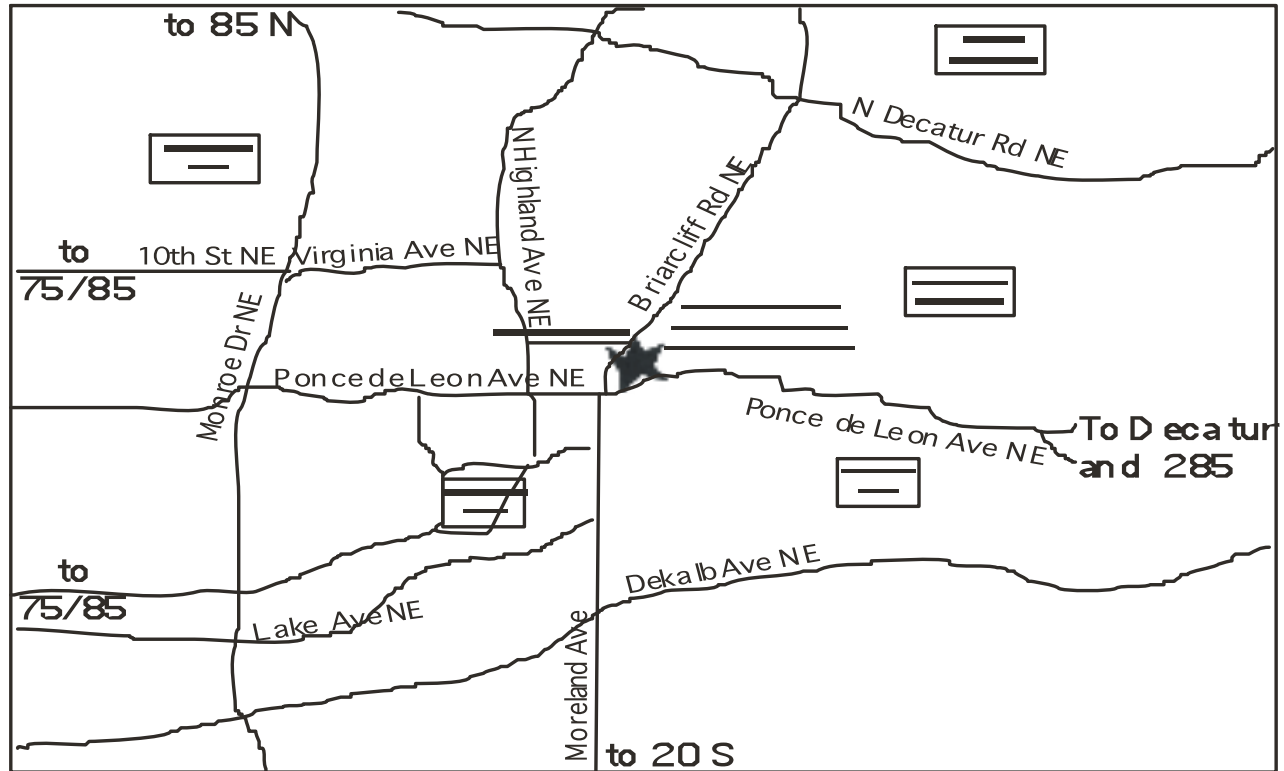
Please Read:

The Consumer Products Safety Commission (CPSC) recently clarified its regulation of the sale of children's products recommended for children age 12 and under. Under these new guidelines, "Sellers of used children's products, such as thrift stores and consignment stores, are not required to certify that those products meet the new lead limits, phthalates standard or new toy standards." However, please be advised it will be your (the consignor's) responsibility to ensure that all items tagged for sale in the MDO Kids' Market Sale comply with the CPSC regulations regarding lead content and recalled items. All consignors should check the CPSC website (www.cpsc.gov) for information before submitting items for sale to ensure that items offered for sale comply with the new law. Items not in compliance may be turned away at check-in or pulled from the sale at the discretion of the MDO Kids' Market Sale volunteers.

Morningside Day Out 2010 Kids' Market Location

Druid Hills United Methodist Church

1200 Ponce de Leon Avenue at the corner of Ponce de Leon Avenue and Briarcliff Road



What items can be entered into sale?

- Children's clothing for ALL SEASONS, size newborn up to size 12
- Maternity clothing (limit 15 items per seller)
- Children's shoes, socks, hats, gloves, accessories
- Toys, games, puzzles, bath toys, outside toys, newborn toys, riding toys, bikes, scooters, skates
- Strollers; High chairs; Bouncy seats; Exersaucers; Infant bath tubs; Car seats; Dining booster seats; Baby swings; Nursing and feeding equipment and supplies; Diaper bags; Safety equipment; Nursery décor; Cribs, changing tables, rocking chairs/glidens; Crib sheets; Baby towels; Monitors; Baby carriers; Pack-N-Plays
- Books – children's and parenting books; Videos in original packaging; DVDs; CDs; Electronic game cartridges; Other items directly related to children and parenting.
- Items must be clean and free from stains. Items must be in good repair. Only gently worn, very clean shoes will be accepted.
- Clothes with holes, tears or stains will be rejected.

- We do not accept stuffed animals, underwear, teething toys, or pacifiers
- While we will use care in handling the merchandise, MDO cannot be responsible for items that are damaged, lost or stolen.

Presenting merchandise for sale

Price Tag Instructions:

- Note: Price your items wisely, keeping in mind what you would pay for the item at a consignment sale. Also, half price items are more likely to sell.
- Please log on to <http://www.myconsignmentmanager.com/morningsidedayout>
- Register with My CM (make sure the address you enter is the same one that you want your final payment mailed to).
- Go to Register/Volunteer with a Consignment
- Click on "Find a Partner Consignment"
- Select Georgia and then select our Sale: MDO Kids' Market.
- Sort all of your items by clothing, toys, equipment, etc. Regarding clothing, sort by gender and then size.
- When sorting is completed, enter your items into the system. Go to the tab, Enter Items. By sorting prior to entering, you will save a lot of time because you will only have to reenter the price and description for each similar item.
- Printing can be performed at any time, at intervals or all at once when you finish entering your items.
- Please make sure that your tag paper is white. You **must also use cardstock paper (at least 60# or 65# cardstock)**.
- Once your tags are printed, **make sure the bar-code is clear and is not excessively dark** (sometimes the 'normal' setting is best to use when printing).
- Cut on the lines and safety pin to left shoulder or right side if the clothing is facing you.
- When applying tape to the toys, equipment, etc. please do not put tape on the bar code.
- **If you want to pick up your unsold items, please write NO in red pen on the tag above the bar code (not covering it up).**
- Items without tags, seller codes and/or prices will not be sold.
- If you have any questions about the website, e-mail them at contact-us@myconsignmentmanager.com.

Benefits of Using My Consignment Manager

- You can electronically enter your tags, which will save you 50-60% of your time.
- You can print Inventory Sheets for all of your items.
- You can also print a donation list for your tax filings.
- You can reuse your items for future sales with us and for other sales.
- Your account will automatically be updated so that you can view which items sold at our sale prior to receiving your check.

- You can calculate your potential sales in dollars.
- The system will allow you to receive your checks more quickly than you would with a manual system.

How do I tag clothing?

- **Garments must be on wire hangers.** We prefer wire dry cleaning hangers without cardboard bars. These hangers slide easier on the racks and compress more neatly. Wire hangers with paper covering are easy to safety pin smaller items to. Many dry cleaners offer these hangers for free. Please do not bend wire hangers.
- Use silver safety pins to ensure tags stay attached. No straight pins or tiny gold safety pins!
- The tag should be securely attached to the item's left side on the front of the garment, opposite the side of the hanger opening for shoppers to view on the rack (see picture on right).
- Multiple-piece outfits go on one hanger. Entire outfits sell better than separates. Each piece must be the same size. Pin hats or socks securely to the outfit's top with safety pins.
- Multiple items of the same size may be pinned together on one hanger and sold for one price, i.e. "3 pairs of girls' size 24 mo. pants for \$5.00. "
- For clothing, indicate "boys" or "girls" and the size on your tag. If the item could be either boys or girls, it may sell better as a boy item.
- If the garment indicates size by weight, convert to the appropriate size as follows:
 - Up to 12 lbs = 0-3 months; 12-18 lbs = 6 months;
 - 18-22 lbs = 9 months; 22-26 lbs = 12 months;
 - 26-29 lbs = 18 months and 29-32 lbs = 24 months.
- Please sort clothing first by gender, then by size to make your drop-off quicker.



Hanger points to the LEFT
Tag pinned on the RIGHT

How do I tag non-clothing items?

- Big ticket items should have tags taped **and** pinned to secure them firmly. If an item loses its tag, it cannot be sold.
- Books, tapes and games should have the tag taped securely to the front or back cover. Videos must be in their original box.
- Items with multiple small pieces should be placed in a clear plastic bag and securely closed with tape.
- Large toys and accessories should have any removable parts sealed in a clear plastic bag.
- Items with multiple pieces should have each piece tagged. For example, if a high chair has three pieces, it should have a tag with your seller code on each piece indicating 1 of 3, 2 of 3, 3 of 3.
- Wrap puzzles with Saran Wrap or put in a Ziploc bag. Do not use tape on the face of the puzzle, it ruins the pieces.
- Further secure plastic bags with clear tape over the opening.
- Shoes should be secured together and placed inside a sealed plastic bag. Please attach shoes using

straps or twist ties. The price and size of the shoes should be written on the outside of the bag and also attached to the shoes on the inside of the bag. The only exception is for boots which are too large to fit inside plastic bags. Please tie boots together as best as possible.

When do I drop off items for the sale?

- Drop off is Tuesday, February, 2nd, 10:00 am to 1:00 pm and 4:00 pm to 7:00 pm at Druid Hills United Methodist Church Fellowship Hall.
- You will receive a Preview Sale Pass and a Buddy Pass if you have \$50 in tagged merchandise or donations.
- Prior to drop-off, all of your items must be priced, tagged, and hung correctly. Please sort your clothes by size and gender to save time when dropping off.
- Plan to allow at least 45 minutes to 1 hour to check-in and to hang/display your items.
- Every seller must check in the front desk.
- You, seller, will be responsible for hanging your clothes and placing items in the proper place.
- MDO volunteers will be there to assist you should you need help or guidance.

Pick Up and Payout

How do I pick up items that did not sell?

- Your unsold items that you do not wish to donate will be collected for you to take.
- Any items entered in the sale can only be retrieved at pick up if unsold. Pick up is on Saturday, February 6th from 3:00 pm-5:00 pm.
- All unsold items that are not picked up by 5:00 pm on Saturday, February 6th will be donated to charity.

Seller Payouts & Accounting

- Checks will be mailed to all sellers beginning February 12th.
- Tax receipts for the donation portion will also be mailed beginning February 12th.
- All proceeds from this sale will be used to support MDO, a not-for-profit preschool.